

CIRCULAR

01-06-2016

Dear Students,

This is to inform you that the following Trainings are given by the Human Resources Department (HRD) as an add-on to the students during the academic year 2016-17.

1. Communicative Skills:

For all students of 1,2 and 3 Year U G

For all students of P G

2. Competitive Examination Training:

For all students of 1,2 and 3 Year U G

For all students of P G

3. Placement Training:

For all students of 2 and 3 Year U G

For all students of P G

4. Soft Skills Training:

For all students of 1,2 and 3 Year U G

For all students of P G

5. Counselling:

For all students in the college, both U G and P G, depending on need. Students can approach the counselors whenever the need arises.

For Principal

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Dr.RANI M.J
VICE PRINCIPAL
SAHRDAYA
COLLEGE OF ADVANCED STUDIES
KODAKARA - 680 684



Route Map



SAHRDAYA

COLLEGE OF ADVANCED STUDIES

*An undertaking of Sahrdaya Group of Institutions of
The Diocese of Irinjalakuda*

Estd. in 2012

Tiger Rock Hills, Kodakara, P.B.No. 18;
Thrissur District, Kerala- 680 684, INDIA
Phone: 0480 - 2727200, 2713713
Mobile: 9497315810, 9495883637



Vision: To impart wisdom to excel the qualities of heart and head of the young ones and thereby become self sufficient in the spiritual, intellectual, social and human levels to be happy and holy human beings.

Mission: To mould a new generation in integrity of virtues and in maturity of values and to form them in true wisdom according to their God given talents for the good of the human beings by means of the noblest activity of study and by way of the most gracious quality of friendship.

COURSES

• B.Sc. Psychology	- 24 intake
• B.Sc. Computer Science	- 24 "
• B.Sc Mathematics*	- 24 "
• B.C.A.	- 24 "
• B.B.A.	- 24 "
• B.Com. (Finance)	- 40 "
• B.Com. (Banking)*	- 40 "
• B.Com. (Computer Application)	- 40 "
• B.A. English	- 24 "

* Subject to University approval.

Affiliated to University of Calicut

Managed by Irinjalakuda Diocesan Educational Trust

Fax: 91-480-2713723

Email: info@sahrdayacas.ac.in

www.sahrdayacas.ac.in

The Promoter of Sahrdaya College of Advanced Studies is Irinjalakuda Diocesan Educational Trust (IDET), a Trust made and declared by Mar James Pazhyattil, the Bishop of Syro-Malabar Catholic Diocese of Irinjalakuda. The objective of the Trust, among other things, is to provide education and adequate training to meet the challenges of modern society by establishing and running higher educational institutions, professional educational institutions, and other teaching and training establishments.

Other Institutions under the Trust:

Sahrdaya College of Engineering and Technology, Kodakara
 St. James Medical Academy, Chalakudy
 Jesus B.Ed Training College, Mala
 & Sahrdaya Tech, Irinjalakuda

Patron & Chairman	Bishop Mar Dr. Pauly Kannookadan
Manager	Msgr. Sebastian Maliakkal
Executive Director	Dr. Fr. Antu Alappadan
Assoc. Executive Director	Fr. Titus Kattuparambil
Principal	Dr. Sr. Lissitta, CHF

Salient Features

- College is located 500 mtrs. off the State Highway, 2 kms from Kodakara town and 3 kms from Irinjalakuda Rail way Station and 6 kms from Chalakudy.
- The College enjoys a built in area of 50,000 sq.ft. in a single four storeyed structure.
- Qualified and experienced staff.
- Fully furnished smart classrooms.
- Spacious library with a good number of books.
- Well equipped computer lab with 24 hours internet connectivity.
- Separate Hostel facility for both boys and girls.
- S.E.E.P. (Sahrdaya Employability Enhancement Programme)
- Facilities provided for extracurricular activities, sports and recreation.
- DOVE (Dept. of Value Education)
- Placement Cell and assistance.
- Promotes Student Clubs.
- Blue huts for group study (S4S & T4S).
- Sprawling lawns, spacious parking lot, snacks bar and a mini zoo.
- Attached Chapel and roofed auditorium.
- Regular transportation facilities provided to major locations.

Chairman's Message



I am very glad to know that students of Sahrdaya College of Advanced Studies (SCAS) is pressing forward day by day in the curricular events. The first year university results (100% Result) and the splendid success in the D-zone competition attest to this reality. Happy to see the active participation of the members of SCAS family in the arts and sports internal competition held in the college.

Deeply appreciate the different faculties for their earnest efforts to conduct very inspiring and informative seminars on various topics.

May I take this August opportunity to share some reflections. Abraham Lincoln rose from the humble beginnings to the highest office of a country President of USA by hard work and strength of character. Sachin Tendulkar in his emotional goodbye speech told, 'Chase your dreams and don't find shortcuts'. Make use of your time maximum for earning intellectual knowledge and practical wisdom with great and good intention. Strength of character gives timeless beauty to a person. Trust worthiness (by being loyal to your family, friends, and country), Respect (by being tolerant and accepting of differences) Responsibility (by being accountable for your words, actions and attitudes), Fairness (by being open-minded and having a listening mind to heed others) Caring (by being compassionate to the least, the lost and the last) Citizenship (by being obedient to authorities and laws and rules of the State) are some of the values one has to cultivate in their younger days. May God bless you for the same.

Bishop Mar Pauly Kannookadan
 Bishop of Irinjalakuda & Chairman IDET



We promote the character and the rest follows

1. Admission

1.1 General Norms:

- Except in the allocation of seats required by the Government (50% Merit), the Management reserves the right for the remaining seats to fix the criteria for admission from time to time.
- Due credit will be given to the locals, staff recommended, students' relatives, differently unabled and reserved classes.
- Weight age will be given to those who have fared in cultural, sports and literary activities State level.
- Credits are given to NSS, NCC and other similar categories on remarkable performance.

1.2 Eligibility Norms:

1.2.1. B.Sc. Psychology

Candidates who have passed* the Higher Secondary Examination (HSE) or an equivalent examination.

1.2.2. B.Sc. Computer Science

- Candidates who have passed* the HSE or any equivalent examination with Mathematics/Statistics/ Computer Science/ Computer Application etc. as one of the subjects.

1.2.3. B.C.A.

- Candidates who have passed* the HSE or any other equivalent examination with Mathematics/ComputerScience/ Computer Application / Informatics Practices as one of the subjects.

1.2.4. B.Sc. Mathematics

- Candidates who have passed* the HSE or any other equivalent examination with Maths group are eligible. Candidates who have studied Mathematics /Computer Application/ Statistics etc. with other combinations at HSE level are also eligible for admission

1.2.5. B.Com.(Finance/ Banking/ Computer Application)

- Candidates who have passed* the HSE or its equivalent, with at least one Commerce subject. Candidates who have not taken at least one Commerce subject for HSE or an equivalent examination should get at least 24 GPV (in 6 subjects) in the examination concerned.

1.2.6. B.B.A.

- Any candidate who has passed* the HSE or its equivalent, with not less than 27GPV. A concession of 3 GPV will be given to OBC/OEC candidates. The SC/ST candidates need only a pass*.

1.2.7. B.A. English

- Candidates who have passed* the HSE or an equivalent Examination.

2. Admission Regulations

2.1 Application for admission is to be made in the prescribed form available from the College office on payment of Rs.150/-. In all future correspondence, quote your Application number. Registration of an application does not guarantee admission.

2.2 Application forms should be legibly filled in and completed in all respects. Make sure that no column is left blank.

2.3 Write your name and address (with PIN) only in capital letters.

2.4 Filled in applications should reach the College on or before the last date fixed for the receipt of applications. Postal delays will not be attended to.

2.5 Selection of the candidates for admission will be as per the Government norms, University rules and other criteria.

2.6 Intimation cards will be sent and their details will be on the notice board and the college website. The applicants are required to be in touch with the College office for the information regarding interview and admission. The Intimation Card does not guarantee admission. The college will not be responsible for the late or non-receipt of Intimation Card.

2.7 All selections are subject to the approval of the Management Council. Candidates who fail to report will have to face the follow up.

2.8 At the time of interview the applicant should be accompanied by his / her parent and produce the relevant documents required.

2.9 If eligible for either concession or admission, Caste or Income Certificate, whichever relevant, is to be produced.

2.10 The selected candidates will be admitted on paying the prescribed fees and producing the original certificates. Candidates are advised to have with them sufficient number of attested copies of the certificates. The originals will be returned to the students only after the completion of the course or on issuing the Transfer Certificate.

2.11 Fee once paid will not be refunded after the expiry of the closure of admission stipulated by the University. If cancellation is made on demand by the student within the period stipulated by the University, a reasonable fee will be charged.

3. Documents to be produced

- 3.1 Intimation Card
- 3.2 Transfer Certificate from the Institution last attended
- 3.3 Conduct Certificate from the Institution last attended
- 3.4 Original Plus Two mark list and Xth mark list
- 3.5 Attested photocopies of Plus Two mark list and Xth mark list
- 3.6 Passport size photograph - 4 Nos.
- 3.7 Aadhar Card

4. Fee Details

4. Fee Details:

As per University Norms

5. Mandatory:

- Medium of instruction and communication is English.
- Use of mobile phones is strictly prohibited.
- Ragging is a criminal offence.

S.E.E.P.

Sahrdaya Employability Enhancement Programme

A comprehensive programme designed to equip the students for developing various skills and to train them for aptitude test, group discussion and personal interview. These enable them to appear for various entrance test and competitive examinations like CAT, MAT, CMAT, IBPS, UPSC, SSC, KPSC, RRB etc. The programme helps to bring out the hidden talents and skills and make them confident to face the challenges in today's highly competitive world.

- CAT/MAT/CMAT 2014/2015
- Kerala Public Service Commission Examinations
- IBPS - Bank Po/Clerk, Staff Selection Commission
- Graduate Level Examination, Postal Assistant Exams
- MCA Entrance 2014/2015



We Promote Quality Education

Unique Features

- *Integral Holistic Development*
- *Personal Mentoring*
- *Career Enhancement Programs*
- *Workshops and Seminars*
- *Industry Visits*
- *Live Projects*
- *Foreign Language Training*

Infrastructure

- *Smart class rooms*
- *LCD & IQ Board Mounted Seminar*
- *Conference Halls*
- *College Chapel*
- *Labs - Psychology*
- *Computer Labs, Digital Library*
- *Language Lab, Business Lab*
- *Auditorium*

Student Service Systems

- *HRD*
- *Career Guidance & Placement Cell*
- *Counseling Centre*
- *Redressal Cell*
- *Internal Quality Assurance Cell*
- *Separate Hostel for boys and girls*
- *Transportation facility to major locations*
- *Blue huts for group study*
- *Cafeteria*
- *Recreation Room*
- *Kiosk*
- *Parking facility*
- *Mini Zoo*

Other initiatives

- *Sahodaya Charity Fund*
- *Sahrdaya Media Correspondents*
- *Laureola - Tri-monthly newsletter*
- *Sahrdaya Annual Family Fest*
- *Add-on courses*
- *Clubs and Associations*

Add-on courses

- *Dept. Wise Training*
- *Dove (Dept. of Value Education)*
- *Yoga & Communicative Training*

SAHRDAYA COLLEGE OF ADVANCED STUDIES

SOFT SKILLS

ANNUAL REPORT (2016-17)

Unlike hard skills, which comprise a person's technical skill set and ability to perform certain functional tasks, soft skills are interpersonal and broadly applicable across job titles and industries. Many soft skills are tied to individuals' personalities rather than any formal training, and are thus considered more difficult to develop than hard skills. Soft skills are often described in terms of personality traits, such as optimism, integrity and a sense of humor. These skills are also defined by abilities that can be practiced, such as leadership, empathy, communication and sociability.

In soft skills training, various topics like personal and interpersonal skills, etiquettes, body language, emotional intelligence, self-exploration and ten life skills introduced by WHO , were taught.

Number of students benefitted from soft skills training: 705

Submitted by: Mr. Adarsh P.R.

20/03/17


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